**应聘人员基本情况登记表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | | 性别 | |  | | 出生年月 |  | | 应聘职位 | | |  | |  | |
| 民族 | |  | | | 籍贯 | |  | | 政治面貌 |  | | 可到职日期 | | |  | |
| 婚姻状况 | |  | | | 户籍所在地 | | | | |  | | | | | | |
| 现居住址 | |  | | | | | | | | | 联系方式 | | |  | | |
| 身份证号 | |  | | | | | | | | | E-mail | | |  | | |
| 最高学历 | |  | | 电脑水平 | | | |  | | | 英语水平 | | |  | 专业职称 | |  | |
| 个人工作技能 | | | |  | | | | | | | | | | | 期望薪资 | |  | |
| 爱好及特长 | | | |  | | | | | | | | | | | | | | |
| 学习经历 | 学历类别 | | 就学时间 | | | 毕业学校名称 | | | | | | | | 专业 | | | | 证明人 |
| 第一学历 | | 年 月至 年 月 | | |  | | | | | | | |  | | | | / |
| 职后学历 | | 年 月至 年 月 | | |  | | | | | | | |  | | | | / |
| 年 月至 年 月 | | |  | | | | | | | |  | | | |  |
| 培  训  经  历 | 时间 | | | | | 内容 | | | | | | | | | | | | 证书 |
| 年月至年月 | | | | |  | | | | | | | | | | | |  |
| 年月至年月 | | | | |  | | | | | | | | | | | |  |
| 工  作  简  历 | 起止时间 | | | 单位 | | | | | 职位 | 月薪 | | | 离职原因 | | | 证明人 | | 电话 |
|  | | |  | | | | |  |  | | |  | | |  | | / |
|  | | |  | | | | |  |  | | |  | | |  | | / |
|  | | |  | | | | |  |  | | |  | | |  | |  |
|  | | |  | | | | |  |  | | |  | | |  | |  |
| 家  庭  状  况 | 关系 | | | 姓名 | | | | | 年龄 | 工作单位 | | | | | | 电话 | | |
|  | | |  | | | | |  |  | | | | | |  | | |
|  | | |  | | | | |  |  | | | | | |  | | |
|  | | |  | | | | |  |  | | | | | |  | | |
|  | | |  | | | | |  |  | | | | | |  | | |
| 自我评价 | | | |  | | | | | | | | | | | | | | |
| 填表申明 | | | | 本人郑重声明：以上资料若有虚假，本人愿接受解雇处理或负相关法律责任。  填表人签名： | | | | | | | | | | | | | | |